**You indicated during the survey that you did not know who the Safeguarding Lead was at Davidson Training. This information is within your handbook that you received when you started, however the details are also below:**

**Please note that the SAFEGUARDING LEAD at Davidson Training is below and you can contact Lorraine in confidence if you have ANY safeguarding concerns:**

**LORRAINE BUNYARD**

[**lorrainebunyard@davidsontraining.com**](mailto:lorrainebunyard@davidsontraining.com)

**Tel: 07951 480169/01508 493639**

**Phil Jackson**

|  |  |
| --- | --- |
| **TEDDY EDEN (BA)** | **Responses** |
| **Last task completed** | British Values. Learnt more about the law more than anything |
| **Assignments/Activities most useful** | Eisenhower grid |
| **How Apprenticeship has helped career development** | This qualification would look good on my CV if i were to go to a different company |
| **Any Feedback** | Phil has always been willing to help me when assistance was required |
| **Overall feedback from Monitoring** | ***Good overall feedback Phil.***  He believes that he is over 50% through his standard, however MAYTAS states 42.7% (just to make you aware)  Satisfied with his progress  ***He does not know who the safeguarding lead is at Davidson Training so, please make him aware.***  ***With regards to radicalisation and extremism he has some confidence but could do with some additional training, please follow up during your next discussion with him and refer him to content training on the HUB.***  ***Phil has confirmed that Teddy is aware of the Safeguarding Lead, he said he knew who DSL was and thought he ticked that box.***  ***Phil will recap radicalisation and extremism with Teddy at the next visit***  ***LB sent email with safeguarding details (21.06.24)*** |

|  |  |
| --- | --- |
| **OLIVIA TALBOT (BA)** | **Responses** |
| **Last task completed** | The 12 objectives . |
| **Assignments/Activities most useful** | Where my colleges had to do a witness statement about how i am getting on because i can see what i am good at and what i need to improve on . |
| **How Apprenticeship has helped career development** | It can get me the qualification and i will be able to get an administrative job in the future . |
| **Any Feedback** | To show what course i have completed and what cause work i havent completed to make it more clear . |
| **Overall feedback from Monitoring** | ***Overall positive feedback, it does seem that Olivia may lack some confidence and maybe does not understand the questions in full.***  ***Olivia said that she only sometimes gets regular feedback Phil, if this is the case, can you make sure you give more regular feedback. She also says that you only somewhat respond quickly, so can we make a little more effort there.***  ***It seems that she really does not know where she is with her training so this needs to be addressed.***  ***Olivia does NOT know who the safeguarding lead is, and she does not know who to go to if she feels unsafe. Please discuss this with her. She seems to lack confidence in aspects of understanding abuse, grooming and bullying. Maybe its an extra-curricular activity that you could focus in at the next visit please.***  ***LB sent email with safeguarding details (21.06.24)***  ***Spoke to Phil and he assured me that Olivia gets more feedback than most apprentices, however on many occasions, she does not listen to instructions.***  ***After email to Olivia, she informed me she feels safe in every aspect and that she ticked the wrong box!*** |

|  |  |
| --- | --- |
| **RICH YEMBI (BA)** | **Responses** |
| **Last task completed** | Value of Skills. I learnt about how comparisons to myself and my colleagues are useful as this can be used to my advantage. Writing down and acknowledging exactly what they are better than me at helped me notice I am surrounded by all the help I need to get through my work. |
| **Assignments/Activities most useful** | English activities. I previously completed English activities which I would like to carry on with soon. I actually had to redo my English exams in college because I originally did not achieve a pass. The tasks were a great way to refresh the memories I wish I had kept. |
| **How Apprenticeship has helped career development** | This will definitely help as I will have great experience and a new qualification once I am finished. Nowadays, it seems like jobs are very much interested in the jobs you have previously worked in. Even if I am not accepted into the job role after my apprenticeship. This would still be great to bring up in future job applications in the business sector. |
| **Any Feedback** | So far, so good. I do not actually have much to say. It is going great! |
| **Overall feedback from Monitoring** | ***Great sure Philand positive results***  ***He enjoyed English tasks set as he had to resit GCSE’s and he would like to continue refreshing his knowledge.***  ***Confident the role will aid career progression, as well as the apprenticeship, the experience he is having will help him in future career development.***  ***So far, so good. I do not actually have much to say. It is going great!***  ***Would like some additional training on radicalisation and extremism***  ***Was not aware of who safeguarding lead, informed via email.*** |

|  |  |
| --- | --- |
|  | **Responses** |
| **Last task completed** |  |
| **Assignments/Activities most useful** |  |
| **How Apprenticeship has helped career development** |  |
| **Any Feedback** |  |
| **Overall feedback from Monitoring** |  |

**Mandy Kang**

|  |  |
| --- | --- |
| **MATTHEW JACK OWEN (BA)** | **Responses** |
| **Last task completed** | The last task that i submitted was the pestle task and it allowed me to develop a wider understanding of the business |
| **Assignments/Activities most useful** | The most useful assignment was the one of radicalization because i was not very familiar with this |
| **How Apprenticeship has helped career development** | Completing this qualification will help with my career because it allows me to grasp a better understanding of the working life and what it is like to work in an office |
| **Any Feedback** | I could think of any areas where you could improve, Sometimes i believe it’s more effective coming into the office rather than doing online zoom calls |
| **Overall feedback from Monitoring** | ***Good feedback***  ***Some development to career opportunities***  ***Good to see he felt radicalisation training was a benefit 😊***  ***He seemed to enjoy PESTEL too***  ***It seems that he would prefer face-to-face visits, so may have to increase***  ***for him please.***  ***He is only 'somewhat’ inclined to recommend us, which is a little worrying!***  ***Does not know who safeguarding lead is at DTUK, Please ensure that you confirm with him***  ***LB sent email with safeguarding details (21.06.24)*** |

|  |  |
| --- | --- |
| **FAATIMAH JAVED (BA)** | **Responses** |
| **Last task completed** | PESTEL analysis - i learnt about government's policies and how all these different policies apply to or impact the work place. |
| **Assignments/Activities most useful** | health and safety at work - this makes me more aware of my surrounds and potential hazards |
| **How Apprenticeship has helped career development** | it will give me experience in the business admin role and how office life is in an everyday working environment, as well as this I will have a qualification to show what I have completed during this time. |
| **Any Feedback** | the maytas hub system isn't the easiest to use and majority of work set is more of laws and regulations rather than work based on insurance or business admin. Apart from that everything is great! |
| **Overall feedback from Monitoring** | ***Good feedback Mandy and she has benefitted from health and safety and can see the benefits of the apprenticeship.***  ***HOWEVER…***  ***You need to vary her work as its clear it is getting boring and does not feel work related at the moment. Make sure that you maybe amend her activities a little more and focus on her collecting some work products.***  ***I am also conscious that it seems both candidates are working on the same things so not really meeting specific needs nd styles. I would like to see this changed please.***  ***Does not know who safeguarding lead is at DTUK, Please ensure that you confirm with her***  ***LB sent email with safeguarding details (21.06.24)*** |

|  |  |
| --- | --- |
| **POPPI BOYCE (BA)** | **Responses** |
| **Last task completed** | Important aspects of different aspects of business |
| **Assignments/Activities most useful** | GDPR |
| **How Apprenticeship has helped career development** | It’ll help |
| **Any Feedback** | Great trainer |
| **Overall feedback from Monitoring** | ***Good feedback.***  ***Not too sure what she means by the tasks recently completed?***  ***Not too clear on knowing how the apprenticeship will aid her career progression.***  ***I know there are issues here at the moment with a possible grievance***  ***Does not know who safeguarding lead is at DTUK, Please ensure that you confirm with her***  ***LB sent email with safeguarding details (21.06.24)*** |

**Chloe Gibbins**

|  |  |
| --- | --- |
| **DEJA NEVAEH CARTER (RR)** | **Responses** |
| **Last task completed** | Unit 14 - Making telephone calls to candidates. This task helped me to understand the ethical standards behind communication with candidates and the importance of Data Protection regarding sensitive personal data. |
| **Assignments/Activities most useful** | The assignment that I have completed so far that has been the most useful for me is Unit 5 - Understanding Sales Techniques and Processes Used by Recruiters. This assignment taught me a lot in terms of what the sale cycle is and how it is applicable in the recruitment industry. It also taught me about how to acquire clients and what sales methods are used. |
| **How Apprenticeship has helped career development** | I think that this qualification will help me with my future career plan as I am interested in aspects of HR, and recruitment falls under that umbrella. During my time so far at Tempting Recruitment I have learnt how to source and screen candidates and learnt some payroll procedures which I enjoy. The Recruitment Resourcer Course has taught me many skills and allowed me to narrow down which aspects of the role that I enjoy and provide me with the skills and knowledge needed in order to progress in my career. |
| **Any Feedback** | My trainer Chloe Gibbins is very hands on and extremely helpful. She takes her time to explain areas of work when I am struggling as is always accessible when needed usually by phone or email. Her methods of explaining the work are also very affective as she takes a step-by-step approach and will direct you to sources of information/resources that can help assist you with your work for independent working when she's unavailable to assist herself. |
| **Overall feedback from Monitoring** | ***Good survey feedback overall but unpicked there were some concerns.***  ***The survey shows that she has a good understanding of what she is doing and achieving and how this will progress her career as she wants to move into HR.***  ***It’s all very odd as some of questions contradict each other. Ian one hand she is aware of career development and the other she is not. It could be that she knows personally, but maybe not discussed with you?***  ***She also only feels somewhat confident in completing her apprenticeship***  ***She does state that she is ‘somewhat satisfied with her progress, which was surprising to read considering the other input. Can you maybe explore why it’s just ‘somewhat’?***  ***She also indicates that she does not know if she has discussed her personal career and development with her. Can you expand on this please? If you have not, then can you please ensure this is discussed at the next training session. This is something that Ofsted would pick up on. 😊***  ***She does not know who the safeguarding lead is at Davidson Training so, please make her aware.***  ***She seems to think she is between 25% to 50% through, however she is in fact 61%. May help to let her know as it may boost her confidence. 😊***  ***LB sent email with safeguarding details (21.06.24)*** |

|  |  |
| --- | --- |
| **LUCCIA PALMER (BA)** | **Responses** |
| **Last task completed** | my current task i am working on is creating content for my social media campaign i have learnt how to create enticing content for my company |
| **Assignments/Activities most useful** | stakeholder Matrix activity |
| **How Apprenticeship has helped career development** | i have gained a lot of knowledge from this course therefor it will help me with my career |
| **Any Feedback** | best apprenticeship company would recommend to anyone |
| **Overall feedback from Monitoring** | ***Great responses and very positive Chloe.*** |

|  |  |
| --- | --- |
| **JAMES HEWETT(RC)** | **Responses** |
| **Last task completed** | Unit 4: This unit taught me a number of factors regarding the recruitment market and based off the feedback and corrections from my tutor I now have a deeper understanding of how public issues can affect recruitment organisation. |
| **Assignments/Activities most useful** | I would say all of them as they are beneficial o their individual degrees. Not one typically stands out as they all hold unique knowledge that can be applied to my work moving forward. |
| **How Apprenticeship has helped career development** | Gaining another level 3 qualification will allow me to bolster my CV and the main thing about this apprenticeship is the experience and the length of time which looks good to any employer as any stint under 12 months can look quite jumpy, causing employers to not be interested. |
| **Any Feedback** | Chloe is a very good trainer and she is very good at helping structure answers and content required. She is very friendly and easy to speak with or express any concerns. She is also very good at deciphering the confusing questions and breaking them down to an understandable level. |
| **Overall feedback from Monitoring** | ***Well done Chloe another positive response and you have clearly support James when he has needed guidance.***  ***He feels extremely satisfied and confident 😊*** |

|  |  |
| --- | --- |
| **ABBIE SEAR (BA)** | **Responses** |
| **Last task completed** | behaviours- personal qualities & professionalism - i learnt which values apply to a role model/ambassador at my organisation |
| **Assignments/Activities most useful** | policies and procedures |
| **How Apprenticeship has helped career development** | i have a dream to have my own salon doing nails or eyelashes in the future so this will help me to understand how to run a business a lot better. |
| **Any Feedback** | chloe is the best teacher I’ve ever had, she always helps me when I’m struggling even if it’s just understanding a question - she makes sure i am confident on what she is setting me to do before our next meeting |
| **Overall feedback from Monitoring** | ***Positive again 😊***  ***My only concern is where will she progress, I am sure Phil may already know her dreams and at least that she can see that understanding business will help her in any future endeavours.***  ***She does not know who the safeguarding lead is at Davidson Training so, please make her aware.***  ***LB sent email with safeguarding details (21.06.24)*** |

|  |  |
| --- | --- |
|  | **Responses** |
| **Last task completed** |  |
| **Assignments/Activities most useful** |  |
| **How Apprenticeship has helped career development** |  |
| **Any Feedback** |  |
| **Overall feedback from Monitoring** |  |

|  |  |
| --- | --- |
|  | **Responses** |
| **Last task completed** |  |
| **Assignments/Activities most useful** |  |
| **How Apprenticeship has helped career development** |  |
| **Any Feedback** |  |
| **Overall feedback from Monitoring** |  |