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| Assessment & Occupational Knowledge and Skills |  |
| **CPD 1 Policy induction:** | **Status** |
| 1. Introduction to standards-based apprenticeships | Completed |
| 1. Understanding standards and assessment plans and an explanation of assessment principles and intentions at a theory level as well as covering the training detail associated with the end-point assessment | Completed |
| **CPD 2 Assessment instruments:** |  |
| 1. Assessing evidence in portfolios | completed |
| 1. Conducting professional discussions | completed |
| 1. Conducting interviews | Completed |
| 1. Observation-based assessment | Completed |
| **CPD 3 Assessment practice:** |  |
| 1. Grading | completed |
| 1. Assessing behaviours | completed |
| 1. The importance of sufficiency, context and consistency | completed |
| 1. Fair assessment and bias | completed |
| 1. Feeding back assessment decisions | completed |
| 1. Relevant and up to date safeguarding and Prevent considerations | completed |
| **CPD 4 Occupational Knowledge & Skills:** |  |
| 1. Approaches to Organisational Culture | completed |
| 1. Methods of Training and Development | completed |
| 1. Equality and Diversity | completed |
| 1. Mental Health and the Workplace | completed |
| 1. Future Development of HRM | completed |
| 1. Role of the Human Resource Manager | completed |
| 1. Development of Human Resource Management | completed |
| 1. Importance of HR within an Organisation | completed |
| 1. Functions of Human Resource Management | completed |