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| Assessment & Occupational Knowledge and Skills |  |
| **CPD 1 Policy induction:** | **Status** |
| 1. Introduction to standards-based apprenticeships
 | Complete |
| 1. Understanding standards and assessment plans and an explanation of assessment principles and intentions at a theory level as well as covering the training detail associated with the end-point assessment
 | Complete |
| **CPD 2 Assessment instruments:** |  |
| 1. Assessing evidence in portfolios
 | Covered |
| 1. Conducting professional discussions
 | Covered |
| 1. Conducting interviews
 |  Covered  |
| 1. Observation-based assessment
 | Covered |
| **CPD 3 Assessment practice:** |  |
| 1. Grading
 | Covered |
| 1. Assessing behaviours
 | Covered |
| 1. The importance of sufficiency, context and consistency
 | Covered  |
| 1. Fair assessment and bias
 | Covered |
| 1. Feeding back assessment decisions
 | Covered  |
| 1. Relevant and up to date safeguarding and Prevent considerations
 | Complete  |
| **CPD 4 Occupational Knowledge & Skills:** |  |
| 1. Approaches to Organisational Culture
 | Covered  |
| 1. Methods of Training and Development
 | Covered  |
| 1. Equality and Diversity
 | Covered  |
| 1. Mental Health and the Workplace
 | Covered  |
| 1. Future Development of HRM
 | Covered  |
| 1. Role of the Human Resource Manager
 |  Covered  |
| 1. Development of Human Resource Management
 |  Covered  |
| 1. Importance of HR within an Organisation
 | Covered  |
| 1. Functions of Human Resource Management
 | Covered  |