

Clare Chambers

1 October 2018

Dear Clare,

Contract for CIM qualifications

Further to your recent application to become:

- Assessment Writer.

I am delighted to inform you that you have been appointed for the period October 2018 to September 2019.

Enclosed is your contract and associated documents.

Once you have read through the contract and are happy to sign, I would be grateful if you could return one signed copy of the contract along with a completed and signed declaration form (retaining copies for your record).

You will be informed on a session by session basis when you will be required to write. This will be issued as a Schedule of Work.

Should you have any questions regarding any of the enclosed, please contact examiner@cim.co.uk.

I very much look forward to working with you over the coming year.

Kind regards



Maggie Jones

Associate Director of Qualifications and Partnerships
CIM