**TERRI BENIATIAN**

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Date of Birth : 12.07.1965

**PROFILE**

Born and educated in London with a natural aptitude for sales, Terri has always been a committed individual with a strong work ethic. At both large corporations and start-ups, Terri has proven she is versatile and adaptable willing to following instruction and be part of a team as well as taking charge and making crucial decisions when necessary. Positive and enthusiastic in her approach she quickly builds trust and has strong lasting working relationships with colleagues, candidates and clients alike. Being forward thinking and innovative enables her to succeed and get results in challenging and demanding situations where others may walk away.

**WORK HISTORY**

**Recruitment** 1988 - Present

**T.B.R.C Ltd**  2013 - Present

Providing a bespoke recruitment service within various sectors from large corporate clients to small start-ups. This includes on-going recruitment programmes for the IG Group, short term Interim roles at King and an Interim Manager role for Eden Nannies. Successfully placed confidential CEO PA roles at both Betfair and Moneysupermarket both of which she was approached to assist with as other recruiters were not providing what the client required. Over the last couple of years volunteering for the charity “MyBigCareer” has created a passion and interest in the development of Apprenticeship programmes and resulted in giving presentations at schools and attending many forums.

Trading through [www.coastal-career-consultants.com](http://www.coastal-career-consultants.com) as well as T.B.R.C. Ltd

**BIOR** April 18 – present

Freelance tutor for Recruitment Apprenticeships and Team/Leader Supervisor courses.

**MiddletonMurray** July 17 – March 18

Levy Services Manager - London and surrounding area

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| Within this role she has becomes a specialist in the Apprenticeship Levy. Attended regular update meetings both internally and externally. Actively sourced new business by engaging with employers through various employer engagement methods. Completed thorough Training Needs Analysis with large employers ascertaining the most suitable and bespoke levy solutions. Full account management including regular service review meetings  |

**Grapevine Search & Selection** 1998- 2013

Owned and jointly ran a Holborn based recruitment agency.

Covered all aspects of running a business, from finding premises, office management, financial budgeting and management, advertising, staff management and PAYE alongside running a very

busy and successful desk predominately focussing on graduate recruitment into the financial services sector.

**Previous Recruitment Experience**  1988 - 1998

Recruitment career started with Atlas at the time a large multi branch agency. Progressed to managerial level in a very short space of time. Spent 5 years at Elizabeth Hunt recruiting permanent secretarial and support staff. Left to become a founder member of Alexandra Beaumont (now known as Chamberlain Beaumont), a recruitment consultancy at the time dealing in office support staff. Left to start Grapevine Search and Selection in 1998.

**Fashion** 1983 - 1988

**Debenhams** 1987 -1988

Senior Allocator – Ladies Blouse Department.

**Liberty of London** 1983 - 1986

Progressed very swiftly from sales assistant to assistant buyer in Ladies Fashion Separates duties included visiting suppliers, attending fashion shows, controlling deliveries, financial control and processing orders. Due to sickness of both floor supervisor and buyer Terri was responsible for all the pre- Christmas and sale preparation including markdowns for the whole department and organising a number of Events.

**EDUCATION**

**Heathfield School for Girls** 1969-1983

**“A” Level French and Geography**

**“AO” Level Maths**

**8 “O” Levels including English and Maths**

**Other Achievements at school:**

 School Games Captain, House Captain and Junior Middlesex and South Lacrosse.

**SOFTWARE/SYSTEM SKILLS**

* Microsoft Office intermediate to advanced (Word, Excel, Outlook and Powerpoint).
* Various recruitment packages.
* IT and systems proficient.

**INTERESTS/HOBBIES**

* Running and keeping fit including a Half Tough Mudder in April 17.
* Good food, eating and cooking.
* Following sport especially football and classical ballet debatably sport or art.
* Charity work, volunteer with “MyBigCareer” and various Cancer runs.

**REFERENCES AVAILABLE ON REQUEST**